**COURSE NUMBER AND TITLE**

8360

***Nursing Assistant Syllabus***

Length of Program: 245 hours

Clinical Practicum Hours: 40

**INSTRUCTOR**

**Sherry Mullins RN**

Office – Ridgeview High School

Office hours: M-FR 11:10 am-12:45 pm

Phone: 276-835-1600

Email: slmullins@dcps.k12.va.us

**TIME THE CLASS MEETS**

M-FR – 8:00 a.m.-11:10 a.m.

Room – Nursing Lab

**COURSE DESCRIPTION**

This course of study provides instruction on utilizing a humanistic approach to provide basic care to people in a variety of health care settings. Students will understand how health care systems operate and will learn the skills necessary to function safely and efficiently in a health care setting. Students will learn the information and practical skills necessary for taking and passing the certification exam required by the Commonwealth of Virginia.

**READING ASSIGNMENTS**

The following chapters will be discussed this semester: 1-40

**Lippincott’s Textbook for Nursing Assistants: A Humanistic Approach to Caregiving. 4th` edition. Lippincott Williams & Wilkins: Philadelphia, 2016.**

Each chapter will be reviewed in class. Please read each chapter before class review. Tests will cover assigned units.

**Test dates will be announced in class.**

**OTHER ASSIGNMENTS**

**A Course Outline will be given to each student at the beginning of the week including reading assignments, class activities, lab, and homework activities. The student will be responsible for completing the Course Outline weekly. The instructor reserves the right to adjust the Weekly Course Outline as needed to meet learning objectives but will be responsible for ensuring each student is aware of the changes.**

**Student will complete worksheets/review questions located at the end of each chapter. Students should review before testing. Medical abbreviations/vocabulary will be reviewed throughout the week and quizzes may be given separately or in combination with unit test. Student will be responsible for keeping a daily journal of each clinical day and turned in for grading upon completion of 40 hours of practicum experience.**

**Course Learning Objectives: Upon completion of this course students will be able to: (See attachment for a complete list of course objectives)**

1. Understand the role and responsibility required of a nursing assistant working in a health care setting.
2. Perform basic and personal care skills according to the individual needs of the patients, residents, and clients in various health care settings.
3. Develop a basic understanding of body structure and function so that abnormal changes can be easily observed and reported.
4. Discuss how knowledge of the stages of growth and development help plan holistic care and recognize each person’s individual needs.

Competence with course objectives will be measured by:

a. Announced test/quizzes given under examination conditions

b. Participation in daily class discussion/lab exercises/skills check off

c. Completion of chapter worksheets/review questions.

d. Participation in Clinical setting practicing required skills with observation per Nursing Instructor. Completion of journal.

e. Passes testing for Certification per Commonwealth of Virginia upon completion of program.

Must Have a (C) grade to progress to clinical and set for the Certification

**INSTRUCTIONAL METHODS**

Lecture - Classroom

Discussion

Conference

Independent Study

Class activities/Games

Group Exercises

Videos

Lab

Clinical

**Grading System:**

**A+ = 99-100**

**A=95-98**

**A-=93-94**

**B+=91-92**

**B=88-90**

**B-=86-87**

**C+=84-85**

**C=80-83**

**C-=78-79-minumum needed to pass**

**D+=76-77**

**D=72-75**

**D-=70-71**

**ATTENDANCE POLICY**

1. It is very important to attend class on a regular basis. One point will be deducted off your participation ending grade for each class missed. Students can only miss 5 days per Semester in order to meet requirements for this class. A student may miss up to 5 ASR days and any additional days will be counted in the 5 days total. 5 check in/check outs will result in 1 absence. The instructor has the discretion to add up to 10 points to the participation if all make up requirements were met. Students who miss more than 5 days total regardless of reason and/or 2 days of clinical may not be allowed to take the Industry Certification Board and the class will not count as a completed CTE course to meet high school graduation requirements. YOU MUST HAVE 40 CLINICAL HOURS before you are eligible to take the state board exam for certification. Students will stay in the classroom for lecture and skills until Clinical and then will go to Heritage Hall Nursing Facility in Clintwood, Virginia. CLINICAL DAYS MISSED WILL HAVE TO BE MADE UP. No guarantee that time will be available for make ups.
2. Attendance is expected unless the student is ill or has a pressing obligation. In the latter, it is suggested that the instructor be notified of the absence.
3. The instructor will schedule a conference with any student when absences appear to be interfering with learning. Such conferences may be arranged after two (2) successive absences that are unexplained or after two (2) unexplained absences in a two week period.
4. The student is responsible for any material missed during an absence**. Scheduled tests must be made-up within five (5) calendar days. Failure to make-up tests will result in an automatic “F” for the test.**

**TEXTBOOKS**

Required Titles:

Carter, Pamela J. *Lippincott’s Textbook for Nursing Assistants: A Humanistic Approach to Caregiving. 4th edition*. Lippincott Williams& Wilkins: Philadelphia, 2016.

Recommended Titles:

Lippincott’s Video Series for Nursing Assistants

**EVALUATION PROCEDURE AND GRADING SYSTEM**

**Students must complete 40 hours of practicum at Heritage Hall Nursing Facility before student can take State Licensure/Certification Exam-NO EXCEPTIONS.**

**Student Grading Policies:**

**45 points (45 %) may be earned in a nine week period for daily performance/participation in lab/clinical/classroom. 55 points (55%) may be earned for Test/Quiz/Homework Averages.**

**EXAMINATION POLICY**: **The NNAAP (National Nurse Aide Assessment Program) evaluator will conduct competency testing upon completion of course at Ridgeview High School. This competency evaluation consists of written and skills practicum testing. If student passes both portions of testing, he/she will be certified by the Commonwealth of Virginia as a Certified Nursing Assistant and will be issued a license to practice. The program will pay testing fee of $94.00 for student. If student fails either competency, he/she will not be licensed and will have to make arrangements to retake the failed portion of the test. The student will be responsible for all retesting fees.**

Expectations of Students: Students are expected to attend class/lab/ and clinical daily. Students are expected to be punctual and prepared for class. Dress Code for classroom per RHS handbook and Clinical Dress Code should be adhered to (will receive prior to Clinical). Students are expected to participate in class, lab, and the clinical setting. Students are expected to treat the Ridgeview staff, peers, patients, families, facility staff with respect and dignity. Team work is of utmost importance. Students are responsible for reading and adhering to class room rules and to the Ridgeview High School.

Syllabus may change at instructor’s discretion in order to meet course goals and student’s needs. Students will be notified of any changes by the instructor.